



Freshwater Creek Steiner School, Inc

52 McIntyres Road · Freshwater Creek VIC 3216

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School #: 1988 – Children's Services License#: 10527

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POSITION DESCRIPTION

POSITION TITLE

Kindergarten Teacher part time ongoing (One day per week)

AWARD & SUPERANNUATION

Freshwater Creek Steiner School Agreement Salary Scale

Superannuation – 9%

EMPLOYMENT PERIOD AND WEEKLY HOURS

This is a part time, ongoing position subject to six month trial period. This position will commence at the beginning of the school year 2013.

Attendance at school will be required between 8:30am – 3:30pm on teaching day. Working weeks and Professional Development days will be as per the School Calendar.

POSITION OBJECTIVES

The Kindergarten Teacher's role is to undertake responsibility for teaching four and five year old kinder sessions. The Kindergarten Teacher's primary responsibility is to bring in an artistic way the curriculum as outlined by the school. In doing this the Kindergarten Teacher is expected to work in cooperation with their fellow teachers, and the school's policies and procedures. The teacher aims to be a figure of moral authority based on commitment, care for the children and a willingness to develop a close professional relationship with their peers.

QUALIFICATIONS

- An appropriate qualification in Early Childhood Education
- Working with children check
- Qualifications or training in Steiner teaching or willingness to undertake training while teaching

SALARY AND CONDITIONS

Salary and Conditions are according to the Freshwater Creek Steiner School Agreement 2010

ACCOUNTABILITY

The position is accountable to the School Council through the Staffing Manager. The Kindergarten Teacher meets and works with the College of Teachers and the Mandate holders to ensure coherency and continuity in curriculum and impulse.

KEY REQUIREMENTS OF THE POSITION

Skills, Knowledge & Experience

- Interpersonal and communication skills of a high standard
- Positive attitude towards children and a love of teaching
- Experience teaching Kindergarten children
- Demonstrable understanding of relevant policy and or legislation pertaining to education in Victoria i.e. Student Welfare, Child protection, Bullying, anti discrimination, etc
- Demonstrated evidence of openness to lifelong learning and a readiness to engage in ongoing professional development
- A willingness and ability to adopt Anthroposophical principals in the curriculum
- Commitment to further personal development through Anthroposophical study and artistic activity
- Experience working as a team member and willingness to participate fully in a collegial workplace
- Demonstrated theoretical and practical experience in the development of Kindergarten based programs
- A clear understanding of childhood development and an ability to relate to children between the age of 4 and 6
- A commitment to supporting and promoting the particular culture of the Freshwater Creek Steiner School

KINDERGARTEN TEACHER'S RESPONSIBILITIES:

The responsibilities of the Kindergarten Teacher include but are not limited to the following:

- To work out of an Anthroposophical understanding of child development
- To recognise and respect the individuality of each child in the class – both their gifts and their challenges
- To teach out of a love for the children
- To widely research the education brought to the children
- To create and maintain a sound learning environment in the kindergarten
- To be prepared for every Kinder day
- To use a variety of strategies to engage all the children in the kinder
- To develop and use a variety of strategies for behaviour management in the kinder
- To keep on-going observations of each child in the kinder in a non-obtrusive manner
- To be at school for their committed hours of employment, and be punctual for lessons, duties, and meetings
- All staff members are required to attend professional development and curriculum days as scheduled throughout the year
- Records of student attendance, parent-teacher interviews, and any incidents involving the children are to be kept
- The curriculum approved set out by the school is to be followed
- Teachers are expected to make themselves available for at least two interviews with the parents of every child they teach each year
- The teacher is required to make him/herself available for meetings with parents as necessary
- Class meetings will be held once per term
- Regular messages in the school newsletter and class letters to inform parents of coming events, activities, curriculum
- Teachers are expected to have a positive and professional working relationship with their colleagues
- Registration requirements demand that teachers regularly take part in professional development. The scope and frequency of activities will be negotiated
- To follow the procedures and policies of the school
- Participate in regular appraisals/reviews of their teaching